

COUNTY COMMISSIONERS

Bonnie Weber, Chairman
Bob Larkin, Vice-Chairman
Jim Galloway
David Humke
Pete Sferrazza

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Melanie Foster

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

April 12, 2005

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

Public Comment at the Caucus Meeting on April 11, 2005 will be for all matters and will be limited to three minutes per person. Public comment during the Commission Meeting on April 12, 2005 will be limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

An Agenda **CAUCUS** Meeting will be held in the Commission Caucus Room (1001 E. 9th St., Bldg. A, 2nd Floor, Reno) on **MONDAY, April 11, 2005 at 11 a.m.** in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, may include a staff presentation of issues, review of background information, questions by Commissioners and answers, and discussion regarding whether to include additional items in the Consent Agenda or remove items from the Consent Agenda. The Commission may deliberate on agenda items during the Agenda Caucus Meeting, but a final vote will not be taken on any item except those noted below to be acted upon during the Caucus Meeting. At the call of the Chairman, Caucus Meetings constitute special meetings of the Board of County Commissioners.

AT THE CAUCUS MEETING (April 11, 2005), the following items may also be discussed and acted upon:

- **Staff Update on 2005-2006 Budget.**
- **Meeting Management Effectiveness.**
- **Possible items for placement on the April 19, 2005 Commission Agenda.**
- **Legislative Update** - this item may be discussed at Monday's Caucus Meeting and/or Tuesday's Board Meeting and may involve discussion by the Commission and discussion and possible action to support or oppose various bill draft requests (BDRs) or legislative bills and proposals. Current bills the County is tracking that may be reported on or discussed are listed under **Legislative Affairs** at www.washoecounty.us. Due to time constraints inherent in the legislative process, a list of specific bills that staff will seek direction from the Commission on during **Legislative Briefing** will be posted on the web site under Legislative Affairs at www.washoecounty.us by 6:00 p.m. the Friday before the Monday Caucus and will be posted in the County Manager's Office, and at other locations where the agenda is posted, by 9 a.m. on Monday. Due to the rapid pace of the legislative session, additional bills upon which comment may be sought from the Board of County Commissioners will be posted as soon as known.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Fire Commissioners for the Sierra Forest Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.washoecounty.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commission may take a short break every 1 1/2 hours.

- 2:00 p.m.**
- *1. Salute to the flag.
 - *2. Roll call.
 - 3. Approval of the agenda for the Board of County Commissioners' meeting of April 12, 2005.
 - *4. Public Comments (three-minute time limit per person). At the Caucus Meeting, all public comment will be heard under this item. At the Commission Meeting, public comment under this item will be limited to items not listed on the agenda. The Commission reserves the right to reduce the time, or limit the total time allowed for public comment if more than 10 people request to speak. Comments are to be made to the Commission as a whole.
 - *5. Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
 - 6. Proclamations.
 - A. April 10-16, 2005 as National Emergency Dispatchers Week (requested by Commissioner Galloway).
 - B. April 10-16, 2005 as National Library Week.
 - C. April 10-16, 2005 as National County Government Week.
 - D. Month of April 2005 as Kite Month.

6. E. April 2005 as Fair Housing Month.

7. Consent Items.

- A. Approve minutes for the Board of Commissioners' meetings of January 25, February 8 and February 15, 2005.
- B. Expenditure of \$100 from County Commission District 3 Special Funding Account for African Heritage and Leadership Conference and execution of Resolution necessary for same (requested by Commissioner Sferrazza).
- C. Appoint Ms. Jennifer Lunt as Interim Public Defender until a permanent appointment is made by the Washoe County Commission--Assistant County Manager Berkich.
- D. Accept \$2,000 donation from Boys & Girls Club of Truckee Meadows for Washoe County Sheriff's Office Reserve Deputy Sheriffs and direct Budget Division to make necessary budget adjustments--Sheriff.
- E. Approve refund of Surplus Assessment Funds in the amount of \$89,681.06 for the 872 properties in Special Assessment District #18--Thomas Creek Water (Treasurer).
- F. Approve, retroactively, expenditure [\$2,002] for March 4, 2005 Employee Recognition Breakfast; and, approve expenditure for May 6 and October 7, 2005 Employee Recognition Breakfasts [not to exceed \$5,000]. If approved, these events will be implemented in Fiscal Years 2004/05 and 2005/06--Management Services.
- G. Senior Services.
 - (1) Accept cash donations in the amount of \$33,849.52 and \$225 in gift certificates for the second quarter of Fiscal Year 2004/05 to supplement the Department's efforts to serve the growing population of seniors in the community; and if accepted, direct Finance to make the appropriate budget adjustments.
 - (2) Accept grant from State of Nevada [\$85,308 with no County match] for the period October 1, 2004 through June 30, 2005, to be used as a substantial component of the nutrition program funding; and if accepted, direct Finance to make appropriate budget adjustments.
 - (3) Accept grant from State of Nevada [\$937 with no County match] for the period February 1, 2005 through September 30, 2005, for the purpose of purchasing dining room chairs for the Gerlach Nutrition Site; and if accepted, direct Finance to make appropriate budget adjustments.

7. H. Purchasing.

- (1) Award Bid No. 2460-05, 16 Gauge Galvanized, Corrugated Metal (Culvert) Pipe and Bands to R Supply Company [estimated amount per fiscal year in excess of \$25,000]. This is a requirements contract and actual expenditures may vary from the estimate. The bid award shall run until December 30, 2007 with Washoe County reserving the right to utilize this award for an additional 12 months, provided there is no increase in pricing.
- (2) Award Bid No. 2463-05, Printing & Mailing Services for Washoe County Property Tax Bills, to Automated Computer Methods (ACM), Inc. [estimated annual amount \$34,450]; and if awarded, authorize Purchasing and Contracts Administrator to execute Agreement with ACM for a one-year period with Washoe County retaining a one-year renewal option.
- (3) Award Bid No. 2475-05, Weed Abatement Services on behalf of Regional Parks and Open Space Department, on a requirements basis, [approximate annual amount \$40,000] to Pestmaster Services Inc.; and if awarded, authorize Purchasing and Contracts Administrator to execute a one-year agreement with up to two, one-year renewal options, at the discretion of Washoe County, with any request for rate increases for renewals subject to negotiation and approval by Washoe County.
- (4) Approve contract for a Xerox WorkCentre Pro C3545, on behalf of the Washoe County Manager's Office, for a four-year period, to Xerox Corporation [approximate net amount \$42,972], utilizing the State of Nevada's Request For Proposal No. 6935 for Copiers.

- I. Authorize Chairman to execute a Professional Services Agreement, retroactive to January 1, 2005 through June 30, 2005, for Adult Drug Court services between the Second Judicial District Court and Project CARE [not to exceed \$50,000]--Second Judicial District Court.

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J. Public Works.

- (1) Approve purchase of new GPS Base Station Software [\$70,000] to enhance cell phone linkage between servers and data collection users and improve the accuracy of vertical measurements.
- (2) Approve renaming of existing street: Kalahari Court to Apple Blossom Court.
- (3) Execute 10-year Land Lease Agreement between Gerlach General Improvement District and Washoe County [\$1.00 per year]; and authorize Chairman to accept and execute Quitclaim Deed to the facility located at 385 E. Sunset Boulevard, known as the Gerlach Senior Center, as provided in Nevada Revised Statutes 277.180 (1).

7. J. (4) Authorize sale of one surplus used 1994 ¾-Ton GMC flatbed light duty truck, VIN #1GTFK24K3RZ547543, in "as is" condition to the Mason Valley Mosquito Abatement District in accordance with Nevada Revised Statutes 332.185, Section 1; and if authorized, execute Resolution concerning same [proceeds from the sale in the amount of \$3,100 will be deposited into Equipment Services Fund 690100-509001].

K. Water Resources.

- (1) Award bid for constructing Pyramid Ranch Offsite Sewer to John Longo Construction, Inc., [\$55,470]; and if approved, authorize Chairman to execute contract documents upon their receipt and authorize Engineering Manager to issue Notice to Proceed.
 - (2) Accept Assessor's Parcel Number 160-640-24, the Steamboat Wastewater Pump Station Site, to be used for a public purpose as dedicated to Washoe County; authorize Chairman to sign the Quitclaim Deed and direct Engineering Manager to record same.
 - (3) Accept Damonte Ranch Booster Pump site and authorize Chairman to sign Grant, Bargain and Sale Deed from Lennar Development; Escrow Instructions and Declaration of Value for same.
 - (4) Approve and execute two Cancellation Agreements and two Water Rights Deeds between the County of Washoe and Truckee Meadows Water Authority.
 - (5) Approve and execute Agreement between the County of Washoe and Susan Lynn dba Public Resource Associates, to provide communications services for the Truckee River Flood Management Project [not to exceed \$84,000] for a six-month period.
 - (6) Adopt and execute a Resolution calling for a hearing on the amendment of the boundaries of District No. 24 (Groundwater Remediation) in Washoe County, Nevada; providing for a notice of hearing, and providing other matters properly related thereto (public hearing to be set for May 10, 2005 at 5:30 p.m. to consider all comments concerning a proposed amendment to the boundaries of the Groundwater Remediation District--Central Truckee Meadows Remediation District).
- L. Adopt the Incident Command System (ICS) and the National Incident Management System (NIMS) as Washoe County's official incident response system, and direct that County Incident Managers and response organizations train, exercise, as well as use said system; and, execute Resolution concerning same.

7. M. Approve Collective Bargaining Agreements with the Washoe County Nurses' Association for the Non-Supervisory and Supervisory bargaining units for the period July 1, 2004 through June 30, 2005; ratify same; and if approved, authorize Chairman to execute Agreements--Labor Relations.

- N. Roll Change Requests for Clerical and Factual Errors and Execute Orders for Correction of Same (cumulative amount of reduction \$2,745.60)--Assessor.

R G B Digital Arts--I.D. #2/103-789 [-\$54.14] 2004 Unsecured Roll.
K M K Paint & Body--I.D. #2/107-290 [-\$50.37] 2004 Unsecured Roll.
Shelton Enterprises--I.D. #2/107-919 [-\$26.94] 2004 Unsecured Roll.
Sierra West Publishing--I.D. #2/108-954 [-\$44.49] 2004 Unsecured Roll.
Skin Care By Britt--I.D. #2/111-291 [-\$71.00] 2004 Unsecured Roll.
Pameco Corp #538--I.D. #2/114-246 [-\$102.82] 2004 Unsecured Roll.
Bubbleman--I.D. #2/142-120 [-\$122.78] 2004 Unsecured Roll.
Reno Spine Center LLC--I.D. #2/160-705 [-\$909.95] 2004 Unsecured Roll.
Elegant Moulding CO--I.D. #2/201-018 [-\$34.58] 2004 Unsecured Roll.
Ace High Corporation--I.D. #2/280-005 [-\$86.03] 2004 Unsecured Roll.
Ace High Corporation--I.D. #2/280-006 [-\$47.47] 2004 Unsecured Roll.
Express Electric--I.D. #2/460-596 [-\$68.88] 2004 Unsecured Roll.
Sundanzer--I.D. #2/500-639 [-\$103.21] 2004 Unsecured Roll.
James Reed--I.D. #51/00-477 [-\$111.53] 2004 Unsecured Roll.
David R. Volkmann--I.D. #51/00-545 [-\$281.74] 2004 Unsecured Roll.
Jade A. Miller--I.D. #53/00-026 [-\$24.77] 2004 Unsecured Roll.
Bruce R. Laxalt--I.D. #53/00-035 [-\$50.63] 2004 Unsecured Roll.
Terry Duncan--I.D. #53/00-066 [-\$20.15] 2004 Unsecured Roll.
Kimberly Ann Porter--I.D. #53/00-076 [-\$28.61] 2004 Unsecured Roll.
James L. Hamilton III--I.D. #53/00-101 [-\$80.30] 2004 Unsecured Roll.
Wiktor D. Kozlik--I.D. #53/00-120 [-\$31.64] 2004 Unsecured Roll.
Douglas F. Kulick--I.D. #53/00-097 [-\$28.40] 2004 Unsecured Roll.
Jerry Mowbray--I.D. #53/00-528 [-\$20.02] 2004 Unsecured Roll.
Birch Entriken--I.D. #53/00-535 [-\$33.47] 2004 Unsecured Roll.
Ernest Clark--I.D. #53/00-541 [-\$49.79] 2004 Unsecured Roll.
Ronald Sobczak--I.D. #53/00-543 [-\$85.63] 2004 Unsecured Roll.
Terry Scott--I.D. #53/00-549 [-\$45.96] 2004 Unsecured Roll.
Bill J. Deer--I.D. #53/00-553 [-\$24.80] 2004 Unsecured Roll.
Scott Seher--I.D. #53/00-554 [-\$22.32] 2004 Unsecured Roll.
Vincent J. or Christine M. Casey--I.D. #53/00-556 [-\$24.04] 2004 Unsecured Roll.
Cindy Lavan--I.D. #53/00-557 [-\$33.34] 2004 Unsecured Roll.
Jerry Conners--I.D. #53/00-559 [-\$25.80] 2004 Unsecured Roll.

- *8. Appearance: Krys Bart, Executive Director
Reno-Tahoe International Airport

Update on airport activities.

- *9. Appearance: Jason Drew, District Manager
Nevada Tahoe Conservation District

Update on the activities of the Nevada Tahoe Conservation District for the past year.

10. Community Relations.

- A. Recommendation to consider and possibly approve a Resolution of Support for the Community Services Agency and Development Corporation's Efforts to Restore Community Services Block Grant Funding in the 2006 Federal Budget (requested by Commissioner Galloway).
- B. Recommendation to consider and possibly approve providing sponsorship for the Annual Salute to Women of Achievement event at the Patron Sponsor level of \$1,200, which includes recognition of one County employee and a table for ten at the May 10, 2005 event.

11. Sheriff.

- A. First reading of an Ordinance amending Chapter 50 of the Washoe County Code by making the possession of graffiti materials unlawful under certain circumstances, regulating the display of graffiti materials, and providing other matters properly relating thereto.
- B. Recommendation to approve: 1) funding for and authorization to create and fill four additional Incline Communication Specialist positions for the dispatching of Consolidated Animal Services; and, 2) unbudgeted capital outlay of \$31,451.25 and other expenses of \$17,378.82 for the purchase of dispatch equipment.

12. Management Services.

- A. Recommendation to approve Community Event Sponsorship guidelines, identify specific budget for future Community Event Sponsorship; and, approve specific Community Event Sponsorship funding awards for Fiscal Year 2005-06--Grants Administrator.
- B. Recommendation to accept Low Income Housing Trust Funds Welfare Set Aside from the Nevada Housing Division, in the amount of \$195,000, approval of Agreement with the State of Nevada Housing Division for 2005-2006 Low Income Housing Trust Funds, and authorize the Chairman to sign the Agreement. This grant provides assistance to families and seniors in danger of becoming homeless or who are homeless and are in need of assistance with utilities, security deposits, rent or a mortgage payment--Grants Administrator.

13. Water Resources.

- A. Recommendation to award a professional services contract to AMEC Infrastructure, Inc. to provide engineering services for five drinking water pipelines in Spanish Springs Valley [\$308,030]; and if awarded, authorize the Chairman to execute the contract documents and authorize the Engineering Manager to issue the Notice to Proceed.
- B. Recommendation to approve and authorize the Chairman to execute an Agreement between the County of Washoe and Intera, Inc. [\$340,000] for engineering services in support of the Central Truckee Meadows Remediation District Program.
- C. Recommendation to approve a Resolution approving the Truckee River Flood Management Project Cooperative Agreement between Washoe County, the City of Reno, the City of Sparks and the University of Nevada, Reno; and if approved, authorize Chairman to execute the Agreement.
- D. Recommendation to approve and execute a Resolution for the selection of the project elements developed by the Community Coalition in collaboration with the U.S. Army Corps of Engineers to be included by the Corps in its remaining environmental, feasibility studies and the NEPA process toward a Chief's Report for the Truckee River Flood Management Project (continued from March 25, 2005 Joint Meeting--Agenda Item 6C).

14. Joint Flood Project Coordinating Committee.

Motion to suspend Rules and Procedures for the Washoe County Board of Commissioners; and if approved, motion to reconsider Board of County Commissioners' Appointments to the Joint Flood Project Coordinating Committee; and if approved, reconsideration of Board of County Commissioners' appointments (Commissioners Sferrazza and Larkin with Commissioner Humke as First Alternate) to the Joint Flood Project Coordinating Committee (requested by Commissioner Weber).

- 15. Recommendation to approve a transfer of up to \$160,000 from the Washoe County Contingency Account to the May Fund to cover an anticipated operating shortfall (Budget).
- 16. Recommendation to discuss and provide direction to staff on the options on whether or not to accept County maintenance of Whites Creek Park currently maintained by the Galena Country Estates Homeowners Association (continued from February 8 and March 8, 2005 County Commission Meetings)--Regional Parks and Open Space.

17. District Attorney.

- A. Discussion and possible action regarding possible stay of abatement proceedings on Washoe Hill Billboard, pending Supreme Court Decision in Yarborough v. Washoe County (requested by Commissioner Sferrazza).
- B. Discussion and possible direction to staff regarding an enforcement board or hearing officer form of administrative review of staff actions to abate nuisances and enforce land use codes.

18. Review of and possible comment by the Board of County Commissioners on the Monarch Property application (South Hills Investment Company -- City of Reno application LDC04-00130) for: 1) a Master Plan Amendment from Urban Residential/Commercial to Tourist Commercial; and, 2) a zoning map amendment from AC (Arterial Commercial) to HC (Hotel Casino), and authorization of the Chair to transmit comments to the Reno City Council (requested by Reno Council Member Jessica Sferrazza).

19. Request for approval to purchase Water Tender Fire Apparatus for Gerlach Volunteer Fire Department [\$192,300] and to expend remaining Grant Project Funds, equaling \$9,700, for appurtenant equipment for the Water Tender (Reno Fire Department).

4:00 p.m. 20. Sierra Forest Fire Protection District.

See separate agenda.

4:15 p.m. 21. Truckee Meadows Fire Protection District.

See separate agenda.

22. Discussion and possible action on the Washoe County Commission's policies for public comment, caucus meetings and Commission meeting procedures.

23. Legislative Update - possible discussion by the County Commission, direction to staff and lobbyists, and/or action to support or oppose various bill draft requests (BDR's) and bills.

24. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).

25. Discussion and possible direction regarding 2002 Regional Plan Settlements, Regional Plan litigation and potential litigation and associated issues, including reports on actions of the Regional Planning Commission and Regional Planning Governing Board.

AND

Ratification of terms of Verdi Water Service Area Dispute Resolution process with Truckee Meadows Water Authority.

26. Recommendation to execute an Easement Agreement between Washoe County and Washoe County Department of Water Resources for the Longley Lane Water Treatment Facility. The subject easement contains 146,376+/- square feet of property located on the rear portion of Assessor's Parcel Number 021-456-18, known as 3031 Longley Lane, Reno Nevada; and, further authorize the Public Works Director to execute and deliver any and all instruments and funds as may be necessary or appropriate to accomplish the acquisition in the name and on behalf of Washoe County. Sufficient funding [\$523,716] is available in the Water Resources Fund [C668000-781080]. Proceeds from the sale will be deposited into the General Fund [161100-485191]--Public Works.

- 5:30 p.m.** 27. **Public Hearing.** (*Note: Item listed under this heading only will be heard at or after the noted time. In no case will it be heard before the stated time. Due to public testimony and discussion, time expended on the item in this category can vary.*)

Recommendation to accept Sierra Bouquet VII's bid; receive any additional sealed bids and hear oral bids for Assessor's Parcel Number 020-321-34, including possible Award of Sale for same and further, upon presentation, authorize Chairman to execute Purchase and Sale Agreement and Quitclaim Deed; or if necessary, provide direction to staff to continue this agenda item to the next scheduled meeting on April 19, 2005 at 3:45 p.m.; no funding transfer required--Public Works.

END OF SCHEDULED PUBLIC HEARING

28. Emergency Items.
29. Adjournment.